Your Web of Science author record

Web of Science (https://libguides.eur.nl/webofscience) generates author records: groups of publications that are likely by one person. The author records are created with a combination of an algorithm, information received via Publons and ORCID, and feedback from the users of Web of Science.

You can give feedback in two ways:
- By claiming your own author record via Publons
- By using the ‘Improve this author record’ option to combine author records and to remove publications that don’t belong to the record. This option is only available for unclaimed records.

Claiming your author record

Please note: once you claimed your author record, no one else can make changes to your record. Even the Web of Science algorithm can’t add publications to your record. This means that new publications are automatically added to a new or an existing author record in Web of Science, but not to the one you claimed.

- Go to Web of Science (https://libguides.eur.nl/webofscience), make sure ‘Web of Science Core Collection’ is selected behind Select a database and open the Author Search tab
- Enter at least your Last name and click Find. If you have a common name, you will be able to filter by country and affiliation.
- A list of author records will appear.
- If necessary, combine the relevant records by marking them and then click View Combined Record.
- Click the Claim This record button.
- If you already have a Web of Science login, use those credentials to login. If not, click Register to continue with Publons.
- Once signed in, you can accept or reject each publication in the list. This feedback is sent from Publons to Web of Science.
- Your Web of Science Author record will be updated: the status is changed to claimed, and your ResearcherID is added.

You can update your Web of Science author record via your Publons profile: import new publications by searching for new author records in Web of Science. It might be useful to create a search alert in Web of Science for your name, to know when new publications are added.
Improving an author record

Only unclaimed Web of Science author records can be improved. This status can be found on the top of the author record page.

- Go to Web of Science, make sure ‘Web of Science Core Collection’ is selected behind Select a database and open the Author Search tab.
- Enter at least the Last name of the author and click Find. If the author has a common name, you will be able to filter by country and affiliation.
- A list of author records will appear.
- If necessary, combine the relevant records by marking them and then click View Combined Record.
- Click Correct the record in the Improve this author record box.
- You have to login with your Web of Science login. If you don’t have a Web of Science login, you can use the option Register to create one.
- Click Continue To Suggest a Correction.
- In the list of documents, click the cross in front of the articles not written by the author. It is not possible to add publications to the list.
- When you have removed all necessary documents, click the Submit Updates button.
- To be able to submit the suggestions, you have to tell Web of Science your relationship with the author and the organization your work for. You can also give some additional information.
- Click Submit.
- Web of Science will review your submitted suggestions. You will be notified by e-mail when this review is finished: your corrections can be accepted or rejected by Web of Science. If they are accepted it can take up to 48 hours for the corrections to be processed.

Please note: in the list of documents publications are included that are not part of the Web of Science subscription of the EUR, for example from the Book Citation Index or articles published before 1975. When you click the title of a publication outside our subscription you will get a ‘record not available’ message.

Please note: if your publications are all part of the author records of other researchers you have to claim your author record to get your own author record in Web of Science. In that case it’s best to add your publications to your Publons profile.

More information?

Questions? E-mail to judith.gulpers@eur.nl
Last update: December 12, 2019